

TOWN OF ESTANCIA

Resolution 2021-12

Amending the Personnel Ordinance with respect to the Police Department

The Board of Trustees of the Town of Estancia, New Mexico, meeting in a regular session on June 7, 2021 resolved to amend the Personnel Ordinance as follows:

From:

D. Hiring Committee Interview and Ranking.

1. When utilized. A Hiring Committee may be used, at the Mayor's discretion, for the hiring of all candidates for classified positions, except those in the Police Department. A Hiring Committee may also be utilized, at the Mayor's discretion, for temporary and seasonal positions and for appointed positions.

To:

D. Hiring Committee Interview and Ranking.

1. When utilized. A Hiring Committee may be used, at the Mayor's discretion, for the hiring of all candidates for classified positions, **including the Police Department**. A Hiring Committee may also be utilized, at the Mayor's discretion, for temporary and seasonal positions and for appointed positions.

From:

F. Consideration of candidates for Police Department positions. Applications will be preliminarily processed through the administrative office and delivered to the Police Chief. The Police Chief shall run a background check, and direct the Town Clerk to conduct a drug & alcohol screening. The Police Chief will recommend the selection to the Mayor, and if the Mayor approves the selection, the candidate will be recommended to the Board of Trustees for approval. If the Mayor does not approve the selection, the Police Chief will bring the disputed recommendation and the second choice to the Board of Trustees (to be discussed as a personnel matter in executive session), with the determination to be made in open session by the Board of Trustees.

To:

F. Consideration of candidates for Police Department positions. Applications will be preliminarily processed through the administrative office and delivered to the Police Chief. The Police Chief shall run a background check, and direct the Town Clerk to conduct a drug & alcohol screening. The Police Chief will recommend the selection to the Mayor, and if the Mayor approves the selection, the candidate will be recommended to the Board of Trustees for approval. If the Mayor does not approve the selection, the Police Chief will bring the disputed recommendation and the second choice to the Board of Trustees (to be

discussed as a personnel matter in executive session), with the determination to be made in open session by the Board of Trustees.

In the absence of a Police Chief, the Mayor may convene a hiring committee to assist in the hiring process of a Police Officer.

From:


J. Residence. Employees for positions in the Police Department, and Maintenance Department must reside within thirty (30) miles of the Town limits, or within a maximum forty-five (45) minute response time. Any new hire to such a position shall have one month to move within the prescribed limits.

To:

J. Residence. Employees for positions in the Maintenance Department must reside within thirty (30) miles of the Town limits, or within a maximum forty-five (45) minute response time. Employees for positions in the Police Department must reside within sixty (60) miles of the Town limits, or within a maximum 90 minute response time. Any new hire to such a position shall have one month to move within the prescribed limits.

PASSED, APPROVED AND ADOPTED THIS 7th DAY OF June 2021.

TOWN OF ESTANCIA, NM



Nathan Dial, Mayor

ATTEST:


Michelle Jones, Clerk/Treasurer